

Emily T. Hutchinson, MSSW

Resume

Academic History:

Master of Science in Social Work, Kent School of Social Work, University of Louisville, Louisville, Kentucky, 1979.

Bachelor of Arts, Sociology, University of Kentucky, Lexington, Kentucky, 1971.

Professional Experience:

- March '05-Present Independent Contractor/Senior Staff Associate, Consultant ACTION for Child Protection, Inc. and the National Resource Center on Child Protective Services. Responsibilities: Provide expert analysis, consultation, technical assistance and training to states and localities that operate public child welfare programs. Particular emphasis is on design, development and implementation of comprehensive safety intervention systems that provide the foundation for worker decision making related to ensuring safety of children. Consulted to date in Arizona, Oregon, Missouri, Utah, Nebraska, Pennsylvania and Philadelphia in the design and implementation of these safety systems. Provided specialized expert consultation to the State of Maine on issues related to residential treatment of children in the custody of the Department. In addition, responsibilities have included conducting expert record reviews in Chicago, New York City, Philadelphia and Arizona. See Training Design/Delivery and Consultation Overview below for additional information.
- July '89-March '05 Division Director, Specialized Child and Family Services, Seven Counties Services, Inc. Responsibilities: Fiscal and programmatic management and direction of multiple programs that are creative and intensive in nature designed to serve special high risk populations (children and youth requiring emergency psychiatric intervention, severely emotionally disturbed children and their families, families with issues of physical and sexual abuse and neglect and domestic violence, and adolescents with chemical dependency.) To work collaboratively with other service providers and families to enhance and further develop systems that are responsive to customer need. Other job functions include program design and development, evaluation, resource allocation, and preparation and management of a \$13 million annual budget.
- May '87-July '89 Manager of Special Services, Child and Family Services, Seven Counties Services, Inc. Responsibilities: Design and management of a wide range of community and home-based projects designed to meet the needs of children and families requiring mental health services, especially those impacted by child maltreatment. Other duties included planning, implementing, monitoring and evaluation of services provided to children and families needing mental health intervention; as well as contract/ grant monitoring and quality improvement activities.
- January '86-May '87 Manager, Research and Development, Department for Human Services, Louisville, Kentucky. Responsibilities: Management of the Research and Development Unit responsible for all research, program evaluation, and information systems activities for a large multi-purpose human service agency.

The unit is also responsible for tracking availability of grants and submitting proposals; program design and development; and organizational analysis resulting in recommendations for improving operations and service delivery.

- Jan. '83-Jan. '86 Human Services Manager, Child Protective Services, Professional Services, Department for Human Services, Louisville, Kentucky. Responsibilities: Management of a program area with multiple functions including the management and direction of emergency shelter care programs for abused/neglected children; comprehensive personnel selection, training and orientation programs for all child protection staff; case review teams; volunteer programs, community relations, public awareness and education activities; grant activities; and support services. Other duties included preparation and management of a 1.2 million dollar annual budget; contract negotiations and monitoring; development and implementation of policy and procedures and personnel management.
- Jan. '80-Jan. '83 Supervisor, Volunteers in Protective Services, Department of Human Services, Louisville, Kentucky. Responsibilities: Design, development, implementation, management and evaluation of a program to use volunteers in various components of the Child Protective Service delivery system; recruiting, screening, training and supervision of volunteers to (1) work one to one with families involved with Child Protective Services, (2) receive reports of child abuse/neglect on the Child Abuse Hotline, and (3) work with Parents Anonymous; public relations and community education; provision of special services and consultation to Child Protective Services including program design, development of training curricula, and policy/procedure development.
- March '77-January '80 Supervisor, Child Protective Services, Department for Human Services, Louisville, Kentucky. Responsibilities: Supervision and management of a unit of 6-8 line staff responsible for intake, assessment, and service provision in child abuse and neglect cases; program development, budget preparation, and public relations; function as acting program director in Director's absence. Build collaborative relationships with Judges, attorneys, guardians ad litem, law enforcement, and treatment providers.
- October '75-March '77 Social Worker, PACT Program, A Child Abuse Treatment Program, Kosair Children's Hospital and Department for Human Services, Louisville, Kentucky. Responsibilities: Conduct child abuse and neglect assessments/investigation for children brought to the emergency room or admitted to inpatient care due to reported child maltreatment. Work collaboratively with law enforcement as indicated. Initiate Court action, prepare Court Reports and testify when required.
- March '74-October '75 Social Worker/Assistant Supervisor, Child Protective Services, Department for Human Services, Louisville, Kentucky, Responsibilities: Supervise staff conducting child abuse and neglect investigations, attend home visits and Court proceedings with staff. Consult on cases. Review assessments and Court reports. Conduct child abuse/neglect assessments/investigations.
- July '71- March '74 Social Worker, Department for Human Services, Louisville, Kentucky. Work with children and families as a Juvenile Probation Officer and Child Protective Service Worker.

Professional and Academic Association History

- Member, DCBS Family to Family Committee 2002-2003
- Participant, Child and Family Service Review
- Co-chair, Child Protective Services Citizens Review Panel, 1999-2003.
- Juvenile Justice Commission, 1993-2000.
- National Association of Social Workers, NASW
- Academy of Certified Social Workers, ACSW
- Jefferson County Regional Interagency Council, 1990-2001.
- Salt River Regional Interagency Council, 1990-1997t.
- Professional Associate/Trainer/Consultant, ACTION for Child Protection, Charlotte, Denver, 1987-2005.
- Member, Phi Kappa Phi National Honor Society

Training Development/ Delivery and Consultation Overview

- Expert Record Reviews
- Program Evaluation: Arizona's Approach to Child Safety Assessment
- Critical Thinking and Supervision in CPS; A Workshop, National Conference on Child Abuse and Neglect, Portland, OR, 2007
- Hotline Guided Decision Making: A structured approach to Accepting and Responding to Reports of Child abuse and Neglect. Developed model, and training curriculum, conducted extensive 30 day quality review.
- *Assessing for Safety, Training for Providers*, Philadelphia, PA. October 2008.
- *Safety Assessment and Safety Planning*, Philadelphia, PA, January, 2008.
- *Nebraska Safety Intervention System*, Lincoln, NE. 2006-2007
- *Oregon Safety Intervention System*, Salem, OR 2006
- Presentation on Child Safety to Model Court Project, Omaha, Nebraska, 2006
- Philadelphia Safety Model of Practice: A Presentation for Judges, January 2008
- Trainer, Ongoing Standards of Practice (CPS), Milwaukee, Wisconsin.
- Consultant, Department of Child and Family Service, State of Wisconsin, 1995 and 1998.
- Assessment and Treatment of Child Sexual Abuse, West Virginia, 1993-94.
- Institute Presenter, "Differential Assessment and Intervention with Children and Families." Seventh Wisconsin Conference on Child Abuse and Neglect, Stevens Point, Wisconsin, April 1994.
- Trainer/Consultant, Family Resource Program, Rock County Social Services, Wisconsin, December 1993.
- "Building Collaborative Approaches for Children with Serious Emotional Disturbance and Their Families", Child Welfare Regional Conference, 1991.
- Certified Trainer, Competency Based Curriculum for Child Protective Services, American Association for Protecting Children, American Humane Association.
- Consultant, National Council on Crime and Delinquency; Development of a Comprehensive Risk and Case Management System, Alaska Division of Family and Youth Services, 1987.
- Other presentations available on request

Other Professional Highlights

- Instructor, University of Louisville, Kent School of Social Work, June '89-August '93

- Exceptional Child Education Advisory Committee, Jefferson County Public Schools, 1989-1991.
- Board of Directors, CASA Project of Kentucky, 1987-1993.
- Presenter: "National Roundtable on Risk Assessment ", American Public Welfare Association, San Francisco, 1987.
- Vice President, Board of Directors, Kentucky Council on Child Abuse, 1987-1988.
- Chair, Jefferson County Child Protection Community Council, 1983-1987.
- Chair, Family Focus '85: Louisville Celebrates the Family.
- Project Director, Screening and Tracking of Abused/ Neglected Children Taken Into Protective Custody, 1984. Resulted in development and national distribution of Level of Risk Scale in Child Protective Services. (DHHS Federal Grant)
- Consultant, "Whose Child is This?" a film on child abuse and neglect.
- Charter Member, Kentucky Chapter of the National Committee for Prevention of Child Abuse, 1979.
- Jefferson County Advisory Board, Parents Anonymous.
- Program Committee, Child Welfare League of America, Central Regional Conference, 1979.
- Kentucky Commissioners Task Force on Protection of Children, 1974-76.
- Jefferson County Child Abuse Coordinating Council, 1972-84.

Publications (Not inclusive of training curricula)

Hutchinson, E., "Communication", Enhancing Child Protective Service Competency: Selected Readings; ACTION for Child Protection, Charlotte, Denver, D. Depanfilis, editor, 1987.

Hutchinson, E.; Bohannon, S.; Savage, R.; Lindberg, R.; Blume, A.; Department for Human Services Five Year Report: An Analysis of Child Protection, Juvenile Justice, and Emergency Financial Services, 1981-1985; November 1986.

Hutchinson, E.; Gaw, J.; Fleming, F., ed.; Parent Resource Handbook; Copyright, 1984.

Hutchinson, E.; Casper, M.; "CPS Indictments in Kentucky and Their Aftermath," American Humane Association. National Child Protective Services Newsletter; Fall, 1981. Also published in: Looking Back, Looking Ahead; Selection from the Fifth National Conference on Child Abuse and Neglect, 1981.

REFERENCES

Available upon request.